

FALLBROOK QUILT GUILD

Quilt Show Reimbursement Request Form

Date: _____ Requested by: _____

Check Payable to: _____ Authorized by: _____

| Amount * | Brief Description of Expense |
|----------|------------------------------|
| \$ _____ | _____ |
| \$ _____ | _____ |
| \$ _____ | _____ |
| \$ _____ | _____ |
| \$ _____ | _____ |
| \$ _____ | _____ |
| \$ _____ | TOTAL DUE |

Category: Please check the appropriate box

- | | |
|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Admissions | <input type="checkbox"/> Program and Quilt Tags |
| <input type="checkbox"/> Advertising and Signage | <input type="checkbox"/> Publicity |
| <input type="checkbox"/> Auction | <input type="checkbox"/> Quilt Collection |
| <input type="checkbox"/> Country Store | <input type="checkbox"/> Quilt Show Layout |
| <input type="checkbox"/> Demonstrations and White Glove | <input type="checkbox"/> Refreshments |
| <input type="checkbox"/> Design Advertising Materials | <input type="checkbox"/> Rental Supplies |
| <input type="checkbox"/> Entry Forms | <input type="checkbox"/> Set-Up Take-Down |
| <input type="checkbox"/> Facility Rental | <input type="checkbox"/> Supplies and Clean Up |
| <input type="checkbox"/> Food Booth | <input type="checkbox"/> Viewer's Choice Awards |

*Please attach all receipts. Thanks!

| |
|------------------|
| Date Paid: _____ |
| Amount: _____ |
| Check No. _____ |
| Issued by: _____ |